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24 December 1986

MEMORANDUM FOR: Deputy Director for Administration

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FROM:

Director of Logistics

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SUBJECT: Report of Significant Logistics Activities for
the Period Ending 23 December 19861. Events of Major Interest That Have Occurred During the
Preceding Week:

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a. The Office of Logistics reports that at the request of the Chairman, National Capital Planning Commission (NCPC), a representative of NCPC contacted the New Building Project Office (NBPO), OL to reiterate a request previously made to offer the Agency some favorable publicity. NCPC feels that the Agency handled relations with local citizen groups regarding the offsite road improvements program (Routes 123/193) in an exemplary manner. On behalf of the Agency, NBPO requested that this issue receive no publicity.

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b. OL reports that the paving of the inbound and outbound lanes at the Route 123 entrance was completed on 20 December. The visitor entrance at the Route 123 Security Control Center will be paved as weather permits with a target date of 29 December.

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c. The New Building Project Office (NBPO), OL, received a telephone call on 16 December from an officer of the Fairfax County Fire and Rescue Department, McLean Station, regarding a tour of the New Headquarters Building to update their "Pre-Plan" records. The matter was referred to the Deputy Chief, Safety Staff, OMS, who indicated that his office will accept full responsibility for complying with the request. Two engineers from NBPO will be included in the tour to assist in technical details.

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d. On 22 December, representatives from OL, Allied, and General Services Administration, took part in an equipment demonstration in the new North Loading Dock conducted by the Bid Package 2 contractor. Operating procedures also were detailed for the heating and ventilation system with

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25X1 occupancy of the area scheduled for 5 January allowing time for the Bid Package 2 contractor to correct deficiencies noted during the demonstration. [redacted]

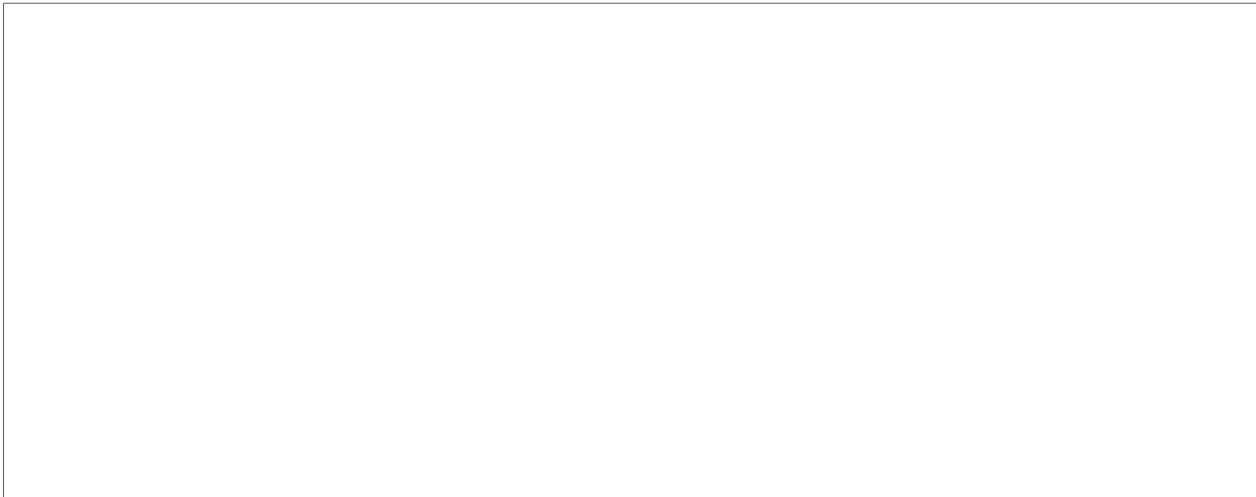
25X1 e. OL reports that through pressure testing and ultrasonic testing an additional chilled water leak was discovered in the southside chilled water system. The leak is near the Powerhouse within the New Building construction site. The Bid Package 1 contractor who installed the piping is scheduled to return to the site on 29 December to begin excavation to locate the leak. [redacted]


25X1 * f. The Virginia Department of Highways and Transportation (VDH&T) has notified the New Building Project Office (NBPO), OL, that they have opened bids for the Routes 123/193 realignment project. Low bidder was the Shirley Contracting Corporation at \$2,298,165. VDH&T has requested that the Agency fund this project at \$2,661,275. This includes the base bid, plus 15.8 percent for contingencies. NBPO is working with VDH&T to discuss the details of transferring funds for this effort. [redacted]

25X1 g. Real Estate and Construction Division, OL reports that the construction of the permanent Foreign Broadcast Information Service facility in Cyprus, Nicosia, is approximately 70 percent complete. A completion date of mid-to-late February 1987 is anticipated. [redacted]

25X1 h. A representative from the Real Estate and Construction Division, OL, met with a representative from the Safety Division, OMS, to inspect the area in [redacted]
25X1 [redacted] involving asbestos and to take samples for testing.
25X1 Safety Division, OMS, will inform us of the results and make
25X1 recommendations on how the area should be treated. [redacted]

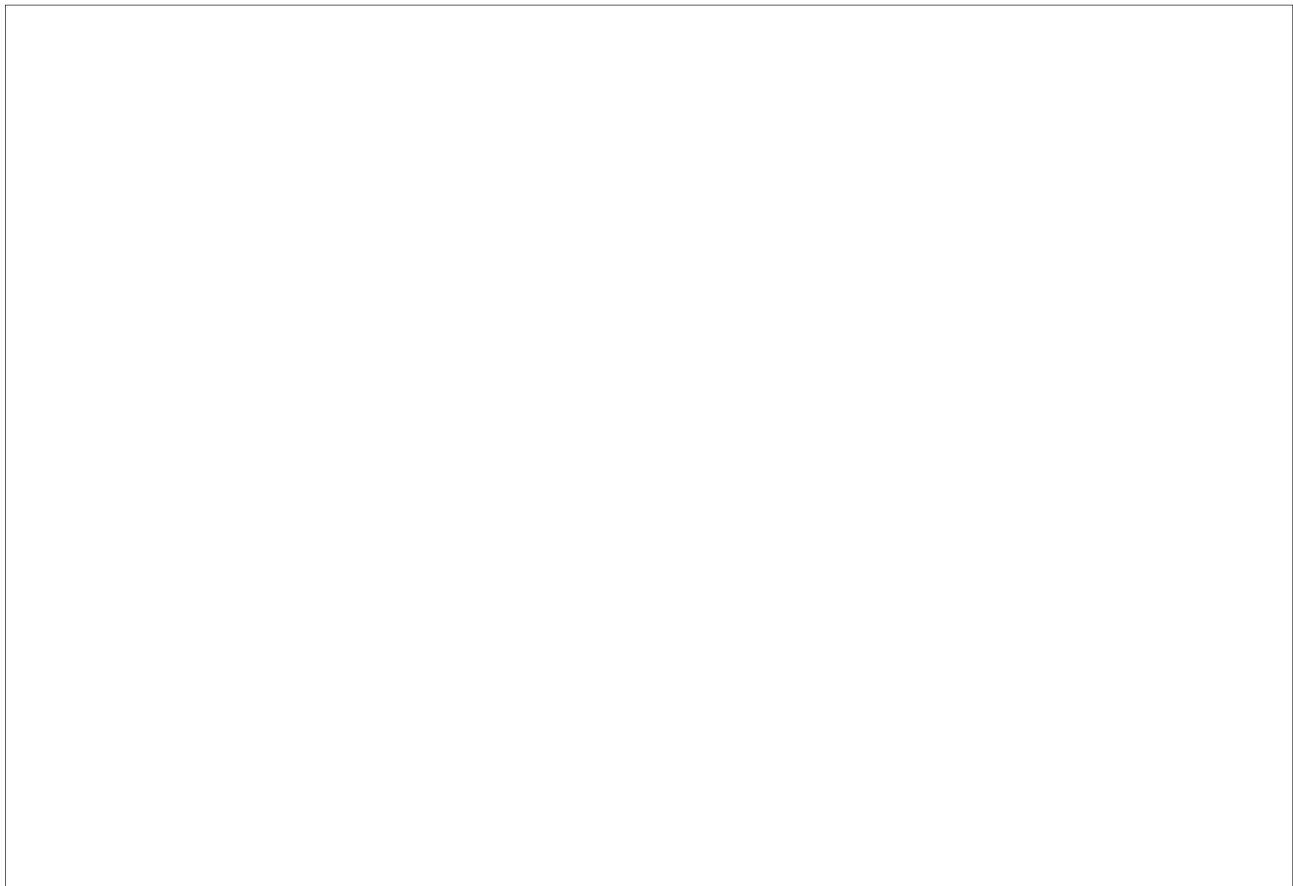
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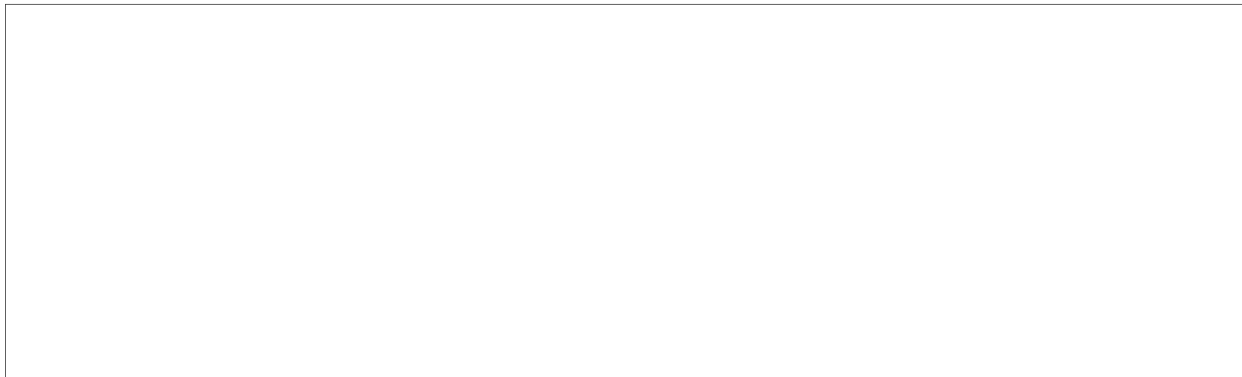
m. The Printing and Photography Division, OL, completed a request for the Office of Security, Polygraph Division, to do a four-minute presentation titled, "Pre-Polygraph Presentation to Applicants," on 19 December. The presentation is designed to allay some of the anxiety polygraph subjects usually experience during their examination. 

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s. OL reports that due to the delay in completion of the Load Management System by the Bid Pack #3 Contractor, a need was created for manual operation of the standby emergency generators in the event of loss of VEPCO power. Allied has been working 12-hour shifts, seven days a week to minimize downtime in case power is lost. 

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t. OL reports that new carpet was installed in the DCI Garage Reception area on 20 December. The draperies, lamps and reupholstered side chairs are to be put in place this week. This will complete all interior design plans for the area. 

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u. Mr. Vincent Melzac, who loaned the paintings which are on display at the Headquarters Building, and two officials from the Sarasota Museum of Fine Art visited Headquarters for the purpose of viewing these paintings on 18 December. The museum is interested in acquiring a minimum of three of these paintings. 

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2. Significant Events Anticipated During the Coming Week:

None.

